



Real Estate Management Associates

127 South Hill Street · Griffin, GA 30223 · 770-228-0405

Owner/Property Information Sheet

Date: _____

Owner Name/Portfolio Name: _____

Owner Mailing Address: _____

Owner Phone Number: _____ Email: _____

Owner/Portfolio Tax ID/SSN: _____

Managed Property Address: _____

County: _____ Year Built: _____

Bedrooms: _____ Bathrooms: _____ Sq. Ft.: _____

Utilities:

Electric Provider: _____ Water Service: _____

Waste: Sewer / Septic

Heating/Cooling:

Heating Type: _____ Age of system/heaters: _____

Gas heat / Electric heat

Cooling Type: _____ Age of system/units: _____

Air Filter Size: _____ Type of Freon: _____

Appliances Provided:

Stove: Y / N Gas / Electric

Microwave Y / N

Refrigerator: Y / N

Washer: Y / N

Dishwasher: Y / N

Dryer: Y / N Gas / Electric

Washer/Dryer Hookups: Y / N

Fenced-In Yard: Y / N

Garage / Carport / None

Outbuildings: Y / N

Pets Allowed? Y / N

Lawncare Provided? Y / N

List of Provided Utilities: _____

Target Rent: _____

Target Deposit: _____

Special Stipulations / Comments:
